



ಕೇಂದ್ರೀಯ ವಿದ್ಯಾಲಯ ಕ್ರಮಾಂಕ ೨, ಹುಬ್ಬಳ್ಳಿ
केन्द्रीय विद्यालय क्रमांक 2, हुबबल्ली

निकट रेलवे जनरल स्टोर, विनोभा नगर, गदग रोड, हुबली-580020
(मानव संसाधन विकास मंत्रालय, भारत सरकार)

KENDRIYA VIDYALAYA No. -2, HUBBALLI

Opp. RGS, Vinobha Nagar, Gadag Road Hubli-580020

☎ 0836-2265184, e-mail: kendriya2@yahoo.co.in

URL: www.kv2hubballi.ac.in

School Code : 06407

F _____

Date: 04-02-2017

To,

Sub: **Invitation for sealed Quotations for Annual maintenance Contract for various brands of Computers, Printers, UPS, maintenance of LAN, system security and deployment of a qualified Computer Service Provider. Reg.**

Sir/Madam,

Kendriya Vidyalaya No. 2 Hubli is an educational institute functioning under Kendriya Vidyalaya Sangathan (KVS). Kendriya Vidyalaya Sangathan a centrally funded Autonomous Body, is a Society registered under Societies Registration Act, 1860. The Sangathan administers the Scheme of Kendriya Vidyalayas set up for imparting education to the children of transferable Central Govt. Employees among others.

1. You are invited to submit your most competitive quotation for following works as per Schedule-1 of the Model Maintenance Agreement attached with this letter. Duly filled quotation must reach to this office within 15 days of the publication/uploading of this call for tender notice i.e on or before 20-02-2017 during office hours.

- I. **Maintenance of Hardware, Software and system security, installation, and troubleshooting of about 25 computers connected in LAN, 06 printers of different make and 3 Online UPS of different make. (Detailed description is enclosed)**
- II. **Maintenance of LAN including revival of non functional nodes, addition and/or deletion of fresh nodes on need basis and relaying of LAN on need basis along with Internet connectivity maintenance and troubleshooting.**

III. TERMS AND CONDITIONS

- 1) The agency shall truly and faithfully carry on the said job as is done by the services/business houses in proper manner/standard fashion for the maintenance of the computers, peripherals and UPS of K.V. No.2 Hubli having mentioned above the full extent and satisfaction for the whole year.
- 2) The maintenance includes, preventive maintenance, regular service of the computers, peripherals and UPS and/or replacement of any items necessary for keeping the desktop, desktop accessories, printers, networking (LAN) equipment and UPS, active and free from any defects or disturbance and also on any unscheduled call for corrective and maintenance services. The replacement of all the spares (excluding Items and peripherals mentioned in Point No. 3) is included under the maintenance contract. The replacement of defective spares with original spares or spares of equivalent specifications will be done without any extra charge of any kind.
- 3) The maintenance will be carried out primarily at the premises of K.V. No.2, Hubli during office hours. In case, the equipment can't be repaired on site, they can carry the defective equipment with the consent of the officials after giving 'due receipt' of the equipment and deliver back the required equipment at their own cost and risk to get it repaired promptly.
- 4) The operating environment condition in which the equipment is presently installed is quite satisfactory and the agency will not raise any condition with regard to the working environments for the equipment covered under the maintenance contract.
- 5) The call logging procedure will be:
 - a. E-Mail
 - b. Phone
 - c. Fax
 - d. Letter
- 6) The response time for maintenance call should not exceed 3 Hours
- 7) The system correction/completing repair work time should not exceed 48 hours from the time at which the complaint was made. If it is more than 48 hours, the agency will provide a standby system.
- 8) Agencies from Hubli will be preferred.
- 9) Enhancement or decrease of taxes, duties or prices of components etc. will not affect the AMC rates during the entire period of AMC, no difference shall paid or claimed as a result of the above.

10) Contract will be valid for 1 year form the date of signing.

11) Quotation should be given in the following format:

Sl No	Description of equipment along with specification or Maintenance of LAN	Machin e Make/ Model	Quanti ty	Unit Rate (Rs.) in Figures	Unit Rate (Rs.) in words	Tax es if any	Total amount without tax	Total Amo unt with taxes
-------	---	----------------------	-----------	----------------------------	--------------------------	---------------	--------------------------	--------------------------

Minimum competitive rates may be quoted in the above given format and sent in a "Sealed Cover".

12) REQUIREMENT FORM THE STAFF OF THE AMC PROVIDER AGENCY

- a. The agency shall comply with all the laws and regulations applicable.

- b. The Agency's workers shall be polite, courteous, well behaved and honest.
 - c. The Agency shall be fully responsible and liable for any theft, burglary fire or any other mischievous deed done by its worker or when the equipment(s) or computers or peripherals are in their custody.
 - d. The antecedents of all the workers will be got verified from police by the agency before.
 - e. The agency shall in no case transfer the services it is required to perform under this agreement to any other agency or person without prior permission from the K.V.No. 2, Hubli in written.
 - f. Accident and Insurance risks of the workers will be the responsibility of the agency.
 - g. The K.V. No. 2, Hubli reserves the right to order any worker of the agency to leave the premises of the Vidyalaya if his presence at any time is felt undesirable.
- 13) Awarded agency has to deposit the demand draft of 10% earnest money in the name of PRINCIPAL KENDRIYA VIDYALAYA No. 2, HUBLI, Payable at HUBLI.
- 14) These instructions to AMC are to be signed by the agency/contractors and returned with the AMC form.

All the above conditions are accepted by me/us

Place :

Date:

PRINCIPAL

Witness –I Name

Address

Occupation

Signature of Tenderer

with seal of the firm

Witness –II Name

Address

Occupation

FORMATION OF QUOTATION

Sl No	Description of equipment along with specification or Maintenance of LAN	Machine Make/ Model	Quantity	Unit Rate (Rs.) in Figures	Unit Rate (Rs.) in words	Taxes if any	Total amount without tax	Total Amount with taxes
1								
2								
3								

As indicated in Schedule I of the Model Maintenance Agreement.

Gross Total Cost Rs..... (in figures) (Rs.....
(in words))

I/We agree to have Annual Maintenance Contract of the above items in accordance with the technical specifications and Model Maintenance Agreement for a total contract price of Rs.....(in figure) (Rs..... (in words)) for the period specified in the Invitation for Quotations.

(Bidder)

Name :.....

Signature :.....

Date :.....

Seal with tin Number

Description of Machine

Please quote yearly rates. In Unit Rate:- quote rate for 1 unit. In Total:- quote the amount by multiplying with number of units.

Sl. No	Description of equipment along with specification or Maintenance of LAN or Deployment of engineer	Quantity	Machine Make/Model	Unit Rate (Rs.) in Figure	Unit Rate (Rs.) in Words	Taxes if any	Total Amount without Tax	Total Amount with Tax
1	HCL Computers (i5 First Generation) Intel i5, 256GB, 2GB, Win 8.1	17	2012 Intel i5 First Generation					
2	HCL i3 Computers Intel i3, 256GB, 2GB, Win Vista	02	2012 Intel i3					
3	HP P4 2006-07 Intel P4, 40GB, 256 MB, Win X	04	Intel P-IV					
4	Zenith P4 2006-07 Intel P4, 40GB, 256 MB, Win XP	02	Intel P-IV					
5	LaserJet Printer HP 1007	03	HP 1007					
6	Online UPS 5KVS	02						
7	Online UPS 3 KVS	01						
8	LAN Connectivity in 20 Nodes, 3 Switches (24 Port X 2 + 16 X 1), 2 WiFi Router							